

Dear Parents and Carers,

I am aware that trying to get support from outside agencies can be very frustrating but there is a pathway that schools and parents follow to get support. I hope the guide below will help to make the pathway a little clearer.

Mrs. Needle

Oldham's Pathway to Referrals

Step 1 – Assess, Plan, Do, Review. This must be completed 3 times with sufficient time between cycles to show impact. Following each cycle, you will be provided with a one page profile from your child's class teacher.

Assess

Teaching staff should work with the special educational needs co-ordinator (SENCo) in the school to assess the child or young person's needs, so that they give the right support.

It should draw on the views and experience of parents and the pupil's own views. Sometimes schools will seek advice from a specialist teacher or health professional. They should talk to parents and carers about this first.

Review

The school should review the child or young person's progress, and the difference that the help the pupil has been given has made, on the date agreed in the plan.

Parents and the pupil should be involved in the review and in planning the next step.

Plan

If the school decides that the child or young person needs SEN support it will discuss this with parents. The school should agree in consultation with parents, carers and the pupil the outcomes that will be set, what help will be provided and a date for progress to be reviewed.

Do

The child or young person's class or subject teacher is usually responsible for the work that is done with the pupil, and should work closely with any teaching assistants or specialist staff involved.



Step 2 – During the cycle, advice may be sought from outside agencies such as Oldham SEND team, Oldham Communication team, the school nurse team, health visitors, Early Help, parent support, occupational therapy, etc.

Step 3 – referral to Community Prediction or CAHMS. These may request Early Help or parent support programmes prior to seeing your child. This will depend on what the referral is regarding.

**Referrals can only be submitted after 3 cycles of
Assess, Plan, Do, Review**