



Dear Parents and Carers,

I hope you are all safe and well and enjoying the sunshine. As you already know the government would like Nursery, Reception, Year 1 and Year 6 to return to school on the 1st June. As I have previously stated Holy Family will only be opening to Year 6 initially on the 8th June. This decision has been made following a thorough risk assessment. As children and staff become familiar with the new normal we will then, hopefully introduce Year 1 children.

The purpose of this letter is to give you a brief overview about the changes that we have made to reduce the risk of infection from COVID19. We are also planning to put a video together for you to share with your child before returning to school, to hopefully reduce any stress or anxiety that they may be feeling. School will be different and we are all having to adapt to a new normal, but I would like to reassure you that we have your child's safety as our priority.

To support staff with their planning, managing online learning and to allow for a thorough clean, school will be closed on Wednesday afternoons from 12.30pm to Year 6 but we will continue to provide care for the children of keyworkers.

All staff will do everything possible to support your child when they return to school. Please take the time to read the information below. Following this letter we will send another letter to Year 6 parents, to determine whether or not your child is able to return. If you have any questions please don't hesitate to contact school. Links to the risk assessment can be found at the end of the letter.

Stay safe and take care. Mrs Booth

Government Guidance to help to reduce the risk of coronavirus infection states school must:

- 1. Minimise contact with people/children who are unwell.**
- 2. Clean your hands often.**
- 3. Respiratory Hygiene (catch it, bin it, kill it)**
- 4. Clean surfaces that are touched frequently**
- 5. Minimise contact and mixing between people/ children**

What has school done?

- Reduced class sizes. Children will be working in groups of no more than 15. This will be their Bubble! Children and staff will stay with their Bubble to avoid mixing and minimise contact with others.
- These groups will have 2 members of staff but this may not be their class teacher.
- Children and staff will be required to wash their hands regularly.
- Frequently touched surfaces will be cleaned in the morning, lunchtime and afternoon.
- Start and finish times for the school day will be staggered, as will play times and lunchtimes.

Whilst school has worked hard to reduce the risk by following government guidance, unfortunately we cannot eliminate the risk completely.

Below, I have laid out steps that we have taken to keep children and staff safe.

Coming to school:

All children must be brought to school by 1 parent only, to reduce the number of people. Your child will enter the school grounds through the double gates near the school kitchen and go straight onto the playground for KS2 children. KS1 children will enter through the main school entrance. A member of staff will be on the gates to direct the children. The children will then enter school through KS2 and KS1 doors where they will be asked to wash their hands before entering their classroom.

Start times:

- Year 6 Bubble 1 – 8.45am (enter through KS2 gates)
- KS2 Keyworker children Bubble – 9.00am (enter through KS2 gates)
- Year 6 Bubble 2 – 9.15am (enter through KS2 gates)
- KS1 Keyworker children Bubble – 9.00am (enter through KS1 door)



Classrooms:

Each group of children (bubble) will hold no more than 15 children. 2 members of staff, where possible, will be allocated to each Bubble.

KS2 Keyworker children Bubble – Year 3 classroom

Year 6 Bubble 1 – Year 6 classroom

Year 6 Bubble 2 – Year 5 classroom

KS1 Keyworker children Bubble – Nursey classroom

Year 6 children have been split into 2 groups to ensure that there is enough space for the children and teachers to socially distance. Each child will have their own desk and resources to use to avoid cross contamination. In addition, frequently touched areas will be cleaned by staff at each break time and at lunchtime.

Tissues will be available in the classroom, however if you could send your child in with a small pack, this would be helpful. Lessons for Year 6 children will include maths and english in the morning and a project in the afternoon which will include a range of subjects. There will be plenty of opportunities to work outside the classroom, providing the sun stays with us! Please make sure that your child has suncream on or brings some into school. Children will do PE in their uniform, please note there will be **no contact games such as football**. Your child may wear trainers and will need to bring a coat. Please ensure your child has a clean uniform on each day.

Lunchtime:

Children will remain in their bubble/classroom for lunch. Children who usually have a school dinner will be given a packed lunch. Those children who usually bring in their own packed lunch must bring it in a disposable bag NOT a lunch box. Playtimes will be organised to reduce mixing. Each bubble/class will have a specific time slot.



Hand Washing:

Children will wash their hands on entry into school, before and after break-times, before and after lunch and before going home. They will be given a lesson on hand washing when they return and the importance of this.

No more than 2 children will be allowed in the toilets at any one time. Markers on the floor and signage will show the children where they are to wait.



Hometime:

All Year 6 children must be picked up from school by 1 parent only, to reduce the number of people at school. You will be given allocated times, please make sure you arrive at school on time. KS2 children will be picked up from the KS2 door. KS1 Keyworker children will be picked up from the nursery door. Parents picking up from KS1 will be asked to come in to school through the main school gate and leave via the car park to limit mixing. Pick up times are as follows:

Year 6 Bubble 1 – 2.45pm and 12.15pm on Wednesday

Year 6 Bubble 2 – 3.15pm and 12.30pm on Wednesday

KS1 & 2 Keyworker children -3.00pm



The whole school risk assessment is available [here](#)

Practicalities risk assessment is available [here](#).

Your child will need:

A water bottle which is to be taken home each day.

Sun cream, a coat, trainers.

A clean school uniform each day.

A packet of tissues.

Packed lunch (if they have one) in a disposable bag.